

**NOVELL Registration for Staff Use of IT Services**

This form should be completed by **members of staff** of the University who wish to register for access for a **Novell account only**.

**PERSONAL DETAILS**

Title:	First Name:	Middle Name:
Surname:		Date of Birth:
University Department / Faculty:		
Full Departmental Address:		
Daytime Contact Telephone Number:		
GU Staff / Honorary Number: <i>NB: Will consist of 6 digits only. Not the Post Number – it consists of 7 or 8 digits.</i>		

**DECLARATION**

I certify that I will make use of the above facilities in a responsible manner. I agree to abide by the

- *Regulations & Code of Conduct for the Use of Information Technology Facilities at the University of Glasgow*
- *Acceptable Use of IT Facilities Policy*
- *JANET Acceptable Use Policy*

See <http://www.gla.ac.uk/services/it/regulations/> or copies are available from IT Services.

Signature:	Date:
Name: (Block Capitals)	

Computing costs are not available from any supporting organisation.

**IT SERVICES USE ONLY**

NOVELL Username:	Date Processed:
Password:	

**Please return completed form to:  
The Administration Office, James Watt (North) Building**